

<b>Policy</b>	<b>Description of Change</b>	<b>Effective</b>
Appendix A Fixed Assets	Added new category: Intangible Assets. Changed policy on how to record software.	06/30/2009
521 Moving Expenses	Changed mileage rate to 16.5 cents per mile.	01/01/2010
507 Travel in City of Employment	Changed mileage rate to 50 cents per mile.	01/01/2010
511 Use of Personal Vehicle	Changed mileage rate to 50 cents per mile.	01/01/2010
505 Travel	Standard meal rate for continental US is \$46; Clarified language on rates to use; Changed "Local Meals Rate" to "Local Meals Rate plus Incidentals"	08/01/2009
511 Use of Personal Vehicle  519 Charter, Lease, or Rental of Aircraft	The mileage rate for allowable private aircraft travel is one and one-half times the Privately Owned Vehicle (POV) Mileage Reimbursement Rate established by the U.S. General Services Administration (GSA). Use the applicable rate for an automobile if no Government Owned Vehicle available.	08/01/2009